**McKnight Elementary** **Parent Involvement Policy**

**2019-2020**

**I. Title I Requirement: This policy was developed with and agreed upon by the parents of Title I children. This policy was distributed to all parents.**

* Developed at annual Title I Parent Meeting in November.
* Posted on NA Title I website.
* Shared through email blast
* Make a hard copy of document available as needed.

**II. This policy was written in understandable format and provided in a language that parents can understand.**

* Developed as a group (Title I teachers and parents) in an understandable language.

**III. This policy describes how parents will be involved in the planning, review and improvement of the Parent Involvement Policy.**

* Attendance at meetings.
* Updates and suggestions can be made throughout the school year.

**IV. The policy states that an annual meeting will be held to tell parents about the program and how children qualify.**

* During Annual Title I Parent Meeting, a Power Point Presentation will give information on assessments, qualification into the program using AimswebPLUS data, and an overview of the program.

**V. This policy states that parent conferences will be held at different times during the day.**

* Fall Letters sent home-notification of child qualifying for program.
* November conferences (end of 1st Nine Weeks) are held November 4th and 5th
* Spring Conferences are held throughout the day – parents choose the time that is convenient for them. These will be done by phone or at the school held either by phone or at school at a scheduled time for parents.
* Phone/Office conferences can be arranged at parent/teacher request at any time throughout the school year.

**VI. This policy states that Title I funds may be used to pay reasonable and necessary expenses associated with parent involvement activities such as transportation and childcare to enable parents to participate in school-related meetings and training sessions.**

* Parents may request upon need.

**VII. This policy describes how parents will be involved in the planning, review and improvement of the school's Title I program.**

* See above #3. Just as stated above about Policy, suggestions can be made throughout the school year.

**VIII. This policy describes how the school will provide Title I parents with timely information about the Title I program.**

* Initial District meeting
* Fall Parent Training Night
* Spring Literacy Nights
* Phone/Office Conferences
* Take Home Material

**IX. The policy will describe how the school will provide parents of participating children with a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.**

* Curriculum Night- parents receive information via teacher presentations, and a review of report cards.
* Conferences- Title I teachers share testing information as part of their parent conferences.
* District Meeting-to share the Title I Program

**X. The policy describes how the school will provide assistance to parents in understanding the state's academic content standards and student achievement standards, local academic assessments and how to monitor a child's progress and work with teachers to improve the achievement of their children.**

* Curriculum Night Presentation
* Grade 2 parents receive in the mail detailed score reports for the standardized tests that are used locally in our district.
* Report Cards - provide information about each child's progress at the end of each 9 week period. If there are serious issues, teachers contact parents and schedule conferences in-between grading periods. Likewise, the reading specialists contact parents if there is a problem that is slowing down a child's progress.

**XI. The policy states that the school will provide, if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.**

* Well Check Process is available for additional support.
* Conferences available throughout the entire school year.

**XII. The policy states that a School- Parent Compact was jointly developed with parents and the compact outlines how parents, the entire school staff and students will share in the responsibility for improved student achievement.**

* Activity takes place at District-wide parent meeting.
* Distributed to families and posted on Title I website.
* Email blast will be sent home to parents.

**XIII. The policy describes how the school provides materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent involvement.**

* Monthly reading calendars- provided for families to monitor their reading at home.
* *Building Readers-* research-based publication sent home monthly
* Lending Libraries- encourage home reading and discussion.
* Decodable Text
* Fall Parent Training Night
* Spring Literacy Nights

**XIV. The policy states that the school ensures that information related to school and parent programs, meetings and other activities will be sent to the parents of participating children in a format and in a language that parents can understand.**

* All communication will be clearly articulated through the interventionists.