NA Transportation Department 400 Hillvue Lane Pittsburgh, PA 15237 412-369-5500



## 2020-2021 BABYSITTING/ DAYCARE TRANSPORTATION INFORMATION

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## **Transportation Procedure**

If your child is to be transported to and/or from school at a location other than your designated home area bus stop, please complete the "Application for Babysitting/Daycare Form". This form must be completed on the North Allegheny School District's website.

Requests for North Allegheny School District bus transportation from locations other than the student's home will be considered if:

- Alternate address is located in the school attendance and session area to which the student is assigned.
- Childcare provider is on an established bus route. No new routes will be created.
- Childcare schedule is consistent. For example: parent works Wednesdays, Thursdays and Fridays. Student will be brought home on Mondays and Tuesdays and taken to the childcare provider or day care on Wednesdays, Thursdays and Fridays. This schedule must be consistent.
- Students will be assigned to one bus only and only one alternate stop.
- Special Note: "Before/After School Child Care" forms must be submitted BEFORE July 1<sup>st</sup> of each year. Student bus stops revert back to the home location at the end of each school year. Requests for transportation to childcare providers must be made annually.
- Special Note: Kindergarten students will receive morning transportation into school or afternoon transportation home from school. Parents are responsible for arranging transportation home from morning kindergarten and in to afternoon kindergarten.
- Requests for alternate care must be turned in by July 1st in order for the alternate stop to be in place for the first day of school. Late forms will not be processed until the 3<sup>rd</sup> week of September.
- Changes throughout the school year may take up to 5 business days.
- Transportation reserves the right to establish the route accordingly.
- Bus routes can change from year to year.

We appreciate your cooperation in this matter. If you have any questions, feel free to call Stephany Richards or Laura Hayes at 412-369-5500 or transportation@northallegheny.org.

Thank you,

North Allegheny Transportation Team